



Millbrook Junior School

Churchill Way, Kettering, Northamptonshire, NN15 5DP

<http://www.millbrookjuniors.co.uk/>

01536 517049

Dear Parents/Carers

Welcome back to school for the 2021/2022 new academic year. It has been so lovely to see so many smiling faces arriving back at school. The children have all settled well and we are looking forward to getting back to what we hope will be a more normal year this year.

Thank you

Mrs. Danielle Warren

Gates

Thank you for bearing with us with the release at the end of the day. We have adjusted the way that the gates work and they are now working much better. Can we please ask that wherever possible, only one adult picks up so we can reduce the amount of congestion on site. Children are released at the end of the school day, which is 3.20pm. Please do not expect them to be released before this time.



Please remember that gates open in the morning at 8.30am and will be locked at 8.50am. Anyone arriving after 8.50am will have to enter school via the front gate. At the end of school, the gates are opened at 3.15pm and the children will be released from 3.20pm.

Please remember that many of our interventions begin at 8.30am so we would encourage as many children as possible to attend at this time.

P.A.T.H

Please remember to use PATH meetings to speak to the class teacher. (Parent/Carer and Teacher Hours) every Monday from 3.30pm until 5.30pm.

Telephone appointments can also be made during this time to meet with Senior Leaders of the school.

To make an appointment with the class teacher, please phone or email the school office.

Don't forget that each class has its own email account. If you would like to email your child's class teacher, the email address is the class name followed by @millbrookjuniors.co.uk. E.g. Galileo class email address is Galileo@millbrookjuniors.co.uk

If you have a complaint, please make sure you follow the school Complaints Policy which can be found on the school website.

Wrap-around Care

Before and after school club has resumed. The club is run by Premier Education and all sessions must be booked directly with them. You can book your sessions via their [website here](#).

Walking Permission

Thank you to everyone who checked and updated their child's walking permission. If you haven't already done so and you would like your child to walk home, please make sure you have updated their walking permission on Schoolcomms. If you have any problems, please call Emma Nutt in the Office who will be able to help.

Remember, if you would like to meet your child outside of the school grounds, they must have walking permission to be able to leave the school site.

Uniform Day – 1st October 2021

Last year, we relaxed our expectations with regard to school uniform because we knew how difficult it was to shop for new clothes. This year, the shops are all back open. Many of the issues faced with purchasing new uniform last year no longer apply, so we are asking you to make sure your child is wearing correct school uniform to school. This includes correct PE kit. If you are not sure what your child should be wearing, [please click here to view our policy on the website](#). After the 1st October 2021, any child who is not wearing correct school uniform, including for PE, will receive an orange card in line with our school behaviour policy.

Planner

Your child's planner is a useful communication tool between home and school. In your child's planner, you will find a copy of your child's timetable, login details, term dates and PE days. If you have a message for your child's class teacher, you can put it in the planner.

Class Email

Don't forget, every class teacher has access to their class email account. If you would like to email the class teacher directly, you can do this through the class email. The email address is the class name followed by @millbrookjuniors.co.uk. For example, Galileo Class email address is galileo@millbrookjuniors.co.uk

Coronavirus Symptoms

If your child develops COVID-19 symptoms or has had a positive test, you must follow public health advice on [when to self-isolate and what to do](#). Your child must not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).

If **anyone** in our school develops [COVID-19 symptoms](#), however mild, we will send them home. Your child must be collected by a member of their household and you should follow public health advice. They will not be able to return to school until you have confirmed to us a negative PCR test result or they have completed their isolation period.

The household (including any siblings) must follow the PHE [stay at home guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)

Free School Meals

Does my child qualify for free school meals?

If you are in receipt of any of the following, your child may be eligible for free school meals.

- Income Support
- Income based Job Seekers Allowance
- Income related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, with no element of Working Tax Credit, and a household income below £16,190 (as assessed by HM Revenue and Customs)
- Guarantee Element of State Pension Credit
- Universal Credit - income dependent

If you think your child may be eligible for free school meals, [click here to find out more information and complete an application form.](#)

Vacancies – Lunchtime Supervisor

We have two immediate vacancies for lunchtime supervisors in school. The hours of work are 12.15pm to 1.15pm five days per week. Previous experience of working with children is an advantage but not essential. A full DBS check will be required. If you are interested, please request an application form from the school office.

Message from FOMS

Lottery

Thank you to all our supporters since we began the lottery in October. If you would like to buy a ticket to support our school, please follow the link. Tickets are only £1 a week. [Click here to take part.](#)

Amazon

Did you know that you can help raise funds for FOMS through Amazon at no extra cost to yourself?

[Click here to find out more and sign up to Amazon Smile.](#)



Regular notes:

Attendance: Please remember that schools are not allowed to authorise holiday in term times. Leave of Absence forms should be completed. There is no entitlement to leave during term time and it will only be approved under exceptional circumstances which need to be explained and evidence produced. Failure to comply with this will mean a referral to the Local Authority which may result in a fine and court action. Please refer to the school attendance policy which is available from the school office and on the school website. Thank you in supporting us to ensure your children have every opportunity for success in their education. **Safeguarding:** If you have any concerns about the welfare of any child in our school, or you wish to discuss aspects of safeguarding, please speak with our Designated Safeguarding Lead or one of our Deputy Designated Safeguarding Leads. Alternatively contact the Multi Agency Safeguarding Hub on 0300 126 1000.